

**MINUTES OF THE MEETING OF SHAWBURY PARISH
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY
SEPTEMBER 14TH. 2010 at 7.00pm.**

Public Session:

No members of the public were in attendance and no issues were raised.

Present:

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. D. Baldwin

Mrs. F. Medley

Mr. R. Bailey

Mr. R. Pinches

Mr. S. Dodd

Mr. A. Brown

Mr. D. Roberts

In Attendance:

The Parish Clerk

Mr. A. Henderson (Street Warden)

Mrs. G. Moore (RAF Shawbury)

10/82 Apologies:

Apologies were received and accepted from Mr. S. Jones; Mr. C. Kennedy; Mrs. T. Howells; MACR G. Longmuir.

10/83 Declaration of Personal or Prejudicial Interests:

Mr. Bailey declared an interest in item 6 on the agenda.

10/84 Minutes of Meeting held on July 13th. 2010:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

10/85 Matters Arising:

1. Youth Pod:

Mr. Henderson (Street Warden) was welcomed to the meeting and was asked to update Members on discussions he had held with the young people using the Pod. He said that he had developed a good relationship with many of them and they were concerned about the state of the Pod and its location. They would like to see the Pod moved close to the Kick Wall on the lower part of the Recreation Ground and were prepared to raise money to finance this and to give help with the repairs to the Pod. They would like to see the Perspex panel replaced with a metal one which could be used as a graffiti wall.

Members welcomed the positive response but felt that there was little chance of sufficient money being raised to cover the cost of moving the Pod to a new site.

After lengthy consideration the following actions were decided:

(a) A committee comprising Stewart Dodd, Mr Henderson (in a private capacity) and some young people should be formed; to look at all issues relating to the Pod.

(b) Quotations to be obtained for replacing the Perspex panel with a metal one.

Mr. Bailey was asked to quote and the Clerk asked for the names of other possible contractors to be sent to him.

(c) Users of the Pod to be asked to raise money for this work and to clear up the litter around the Pod and show that they could keep the area clean for a period of time.

(d) Pod users could paint the Pod black at their own expense.

2. Cycle Track:

Mr. Bailey said that the drainage and the nature and size of the jumps had been improved. using the grant from Shropshire Council's Local Joint Committee and Parish Council funds. All the issues raised in the RoSPA report had been rectified.

There was still a need for the grant of £500 to be claimed by users of the track. Mr. Dodd and Mrs. Howells to arrange.

3. Village Security (CCTV):

.The Clerk gave details of a meeting held with Mr. Roberts (Shropshire Council), who confirmed that Shropshire Council would manage the scheme for the Parish Council when it was operational and that registered operatives and the police would be the only people to access any recordings.

Notices of intent had been placed in the Parish Magazine and at various locations in the Village and the Chairman had delivered explanatory letters to all the properties in the orbit of the camera. There had only been one response (positive) from parishioners.

The contractors, ORP Ltd., had been contacted and the revised quotation of £8,786.22 was accepted.

It was agreed to ask the contractors to erect the camera in the first week of October and to arrange a joint meeting with the Police and Shropshire Council whilst the work was being carried out

4. Highways:

It was noted that the area around the traffic lights had been cleaned up.

5. Seats:

A new seat had been placed close to the Play Area on the Recreation Ground and Mr. Roberts said that the seats in the Moat area would be in place within the next few weeks.

6. Poynton Road – warning signs.

Clerk had been informed that the signs were on order.

7. Repairs to Recreation Ground Play Area.

Mr. Dodd confirmed that he had met Mr. Parry on site and he had agreed to rectify the few faults which had been identified. Clerk to monitor this.

8. Sponsorship:.

FB Heliservices had sponsored the Erdington Close Play Area.

9. Big Lottery Fund/ Trusthouse Charitable Foundation:

After investigation it appeared that neither of the organisations were prepared to give grants to Parish Councils.

10. Traffic Lights:

Highways Department had said that some modifications had been carried out to the loop but a major alteration to the system would cost in the region of 40-50 thousand pounds and it was unlikely that funds would be made available for this.

11. Burial Ground Consecration:

The Bishop of Shrewsbury had carried out a consecration service at the extended burial ground.

12. Code of Conduct Training:

Members who had attended felt that the event had been of little value.

: 13. Firework Evening:

Mr. Bailey gave an update on plans for the evening. He was compiling the risk assessment document and reported that anyone serving food needed to have a Basic Food Hygiene Certificate. He was planning to have more marshals on duty for the event.

Clerk reported that the grant had been made by the Midcounties Co-operative to help towards the cost of additional crowd barriers, first aid provision and publicity. Clerk to write to the Company expressing the Council's thanks and inviting a representative to attend the event.

14. Activated Speed Control Signs:

Discussion on this document was deferred until the next meeting.

10/86 Correspondence:

Members considered the following correspondence received by the Clerk since the last meeting:

1. Shropshire Council – Review of Mobile Library Service.

Members agreed to support the retention of this service.

2. Shropshire Council – Review of Parking Charges.

3. Shrewsbury and Telford Hospitals – ‘A Healthier Future’.

4. Shropshire Council – ‘A Parish Charter for Shropshire’.

It was agreed to sign up to the Charter.

5. Natural Environment at Shropshire Council – Tree Scheme.

It was noted that the Moat Committee would like some hedging plants. Clerk to order.

6. Lord Lieutenant – H.M. Queen's Diamond Jubilee.

As this event was not until 2012, it was agreed to defer any discussion for twelve months.

7. Email from the Vicar.

Members expressed concern to hear that some young people had accessed his rear garden and one had entered the Vicarage. Some items had been stolen. It was felt that there was a need to re-activate the tri-partite committee to discuss issues such as these. Clerk to contact the Police and Shropshire Council asking for an urgent meeting.

8. Community Council – invite for Council to become a member association.

It was agreed that the Parish Council would not become a member but it would support an application from the Moat Committee and pay the membership fee.

9. Shropshire Council – Consultation on Planning Applications.

Shropshire Council was intending to circulate details by email rather than a postal service. It was agreed that there would have to be a substantial improvement in the quality of the email service.

10. Shropshire Council - Major Public Events.

Mrs. Medley and Mr. Bailey indicated that they would be attending the event in Shrewsbury on Friday 17th. September.

11. Nick Middleton (Shropshire Council) – Photographic competition.

12. Telephone Boxes.

BT had indicated that they would not be removing the boxes as they were intending to install card operated telephones in them.

10/87 Accounts for Payment:

It was resolved to pay the following accounts:

JRB Enterprises	Supplying one seat		£368.95
Shawbury Village Hall	Rent		£164.30
Mr. R. Bailey	Erdington Play Area/Moat		£170.00
	Bridgeway Open Space Hedge cutting		£47.50
	Installation & materials for fixing seat at Play Area		£45.00
	Materials for sponsor sign frames		£15.00
Sign and Poster	Sponsor sign for Erdington Play Area		£56.40
M. Embrey	Work on Cycle Dirt Track		£140.00
Nobridge Ltd	Grass maintenance		£370.34
Mr. R. Pinches	Moat & Playing Field, Burial Ground hedge cutting and topping	£221.64	
	Moving/re-siting goal posts	£201.51	£423.15
Mr .J. Wilson	Salary (September)		£428.51
Mr. J. Wilson	Expenses (July/Aug.)		£314.92
Inland Revenue	Income Tax (September)	^^	£107.51
. T. Creber	Village work (September)		£427.00
Mr. A. Houlihan	Toilet facilities (September)		£50.00
Mazars	External audit 2009-2010		£470.00
Scottish Power	Electricity supply		£169.98
RoSPA	Play Area/Cycle Track inspections		£229.13
Interaction Information	On line computer support		£141.00
FBC Manby Bowdler	Consecration of burial ground		£492.00
Mr. R. Bailey	Erdington Play Area/Moat – mowing Aug.		£135.00
Loosemores	Materials for Cycle Track		£352.50

10/88 Financial Statement:

A financial statement was tabled and approved.

10/89 External Auditors Report:

The report, which raised no issues over the management and finance of the Council, was accepted.

10/90 Mid-Year Financial Report:

A mid –year statement was tabled and approved.

10/91 Parish Plan:

Clerk had provided Members with an update of the areas of the Parish Plan which had been achieved and those which still needed to be actioned. It was decided to defer discussion until the next meeting, allowing time for the documents to be studied in detail

10/92 Land between Recreation Ground and the River:

The Chairman reported on a positive meeting with Mr. Watney (Balfours Ltd.) He was keen for the Diocese to lease the area of land to the Council at a minimal rent, for development as an area for walking and dog walking. He had agreed to confirm the details in writing to the Clerk and it was agreed that no action could be taken until this was received.

10/93 Exchange of Information:Issues for consideration on the next agenda:

1. Erdington Close Play Area – fencing and cat litter.
2. Toilet facility provision.
3. Discussion on the need to hold a meeting in August.
4. Formation of a sub committee to look at capital bids and precept setting prior to consideration by full Council.

(b)Issues needing urgent attention:i Highways:

Footpath from Bridgeway to Junior School overgrown and sign for RAF Shawbury obscured by an overhanging tree.

Clerk to inform Highways Department.

ii. Streetlights:

No problems reported.

iii Other:

(a)Dead tree on land behind Glebelands.

Clerk to inform Meres and Mosses and ask them to take action to remove it.

(b) Grass cutting:

Concern that some areas of the Recreation Ground, including the Play Area, are not being mown regularly. Clerk to arrange a site meeting with Mr. Cope from Nobridge Ltd.

(c)Collected Rubbish

Concern that Mr. Creber is leaving full bags of rubbish on the edge of the Recreation Ground which resulted in one being emptied all over the Play Area.

Mr. Bailey agreed to discuss this with Mr. Creber and find a solution.

(d). Planning Issues:(i)Fast Food Outlet on the site of the Farm Shop.

Clerk was asked to contact the Planning Department to see if there were clauses in the planning approval which prevented the following:

Removal of screening hedge on the road side of the property; extending the opening hours, use of a larger van and the sale of goods from the warehouse at the rear of the property.

(ii) 4, Church Close:

Report that a wooden garage had been erected at 4, Church Close. Clerk to check if planning approval is needed.

(e) Overhanging Tree in Church Close:

A resident had raised concern about the state of a tree and the possible danger to young people. Mr. Roberts agreed to find out who owned the tree and report back to the Clerk.

10/94 Other Information:(a) RAPRA:

Chairman gave a report on a meeting with Mr. Day, Managing Director of Rapra, which was now owned by Smithers, an American Company. The meeting had been set up at the invitation of Mr. Day, who said that the company wished to build up a good relationship with the community and work with and give assistance when they could be of use.

He had given Jill a tour of the establishment and had explained the work they were undertaking in aquatic toxicology testing for an agricultural company.

There was an open invitation for Members to visit the site and he was prepared to attend a Council meeting if invited.

(b) Grinshill Dog Rescue:

A successful Dog Show and Car Boot Sale had been held on the Recreation Ground on Sunday 12th. September.

(c) Sponsorship:

Sharon McLaughlin of Hazels Nurseries had indicated an interest in the Floral Gateway sponsorship deal.

As all the Gateways had been sponsored, the Clerk would write to Sharon to see if she would be interested in sponsoring the Children's Play Area.

(d) English Heritage - Moat Grant:

Letter sent to Bill Klemperer (English Heritage) requesting an increased grant for Moat maintenance. A quite favourable reply had been received and Adrian Brown and the Clerk are sending further details of the costs involved.

(e) Replacement Drainage System – A53:

Mr. Watney (Balfours) had raised concern over any effect the new system could have on the Black Poplar tree. Clerk had contacted the Highways Department which was aware of the situation and would have a tree specialist monitoring the development.

(f) Conifers and silver birch trees outside properties in Beech Grove:

.Residents of Beech Grove had raised concerns over the height of a number of trees on Shropshire Council land by their properties. The concerns had been passed to Shropshire Council's Highways Department with a request for the trees to be lopped. They had refused to take any action.

(g) Developments at Sparrow Cottage:

Members of the public had raised concerns about action on the site, which had been sold with the clear understanding that planning consent would not be given for development. The matter had been reported to the planning Enforcement Officer who was taking appropriate action.

(h) Grass cutting outside properties in Hazledine Crescent:

Some residents had complained that an area of grass outside their property was not being cut. As an interim measure the Clerk had got Nobridge to cut it twice, whilst it was determined who was responsible for the area. After consideration, Members decided that the area was private property.

(i) Members considered a request from a parishioner for permission to have her ashes spread in an area of the Moat. This was granted.

10/95 RoSPA Cycle Track and Play Area Inspection Reports:

No problems had been identified on the Erdington Close Play Area; a few minor issues on the Recreation Ground Play Area had been reported to Mr. Parry, the contractor, who had agreed to rectify them and Mr. Bailey had ensured that all the necessary remedial work had been carried out on the Cycle Track.

10/96 Unresolved Parish Business:

The following projects/issues have yet to be resolved:

- CCTV Camera
- Car Park renovation.
- Poynton Road – 30mph signs.
- Poynton Road/Recreation Ground Hedge
- Traffic Lights
- Additional Seats in Moat area.
- Fence on A53
- Vehicle Operated Speed Controls
- Local Joint Committee - substitute Councillor.
- A53 Crossing signs
- Youth Pod
- Burial Ground Paths
- Signs to Car Park and RAF Shawbury

10/97 Site Meetings:

Meetings had been held with Mr. Roberts (Shropshire Council) and Mr. Watney (Balfours).

10/98 Reports from:

(a) Police:

A written report had been received which indicated that, in the period between July 12th. and September 13th. the following offences had been recorded:

Criminal Damage – 2; Theft – 4; Burglary of Dwelling -1; Theft from motor vehicle -1; Harassment of another -1; Offensive weapon – 1; Burglary Non Dwelling 1; Arson – 1; Robbery – 1.

(b) Youth:

No report tabled.

(c) RAF Shawbury:

Mrs. Gail Moore reported that:

- (a) 17th. Sqdn Chinooks would be undertaking night flying exercises until 3am in preparation for active service.

- (b) There would be a Spitfire fly past and a dinner to commemorate the Battle of Britain.
- (c) There was a need for night flying to continue through to Christmas because they had only managed one night per week in July and August.
- (d) Eleven service personnel were cycling 750 miles and visiting 72 second world war airfields raising money for 'Help the Heroes'. Sponsorship welcomed.
- (e) A Gift and Food Fair was being organised off base on November 5th. and 6th.
- (f) During the summer holidays 149 children, mainly from Shawbury, had taken part in a wide range of activities on the base.
- (g) A five day Flying Start Programme, arranged in conjunction with police, had been well attended and very successful.
- (h) Multi Use Games Area:
Plans were going ahead for this development and the money had been provided by RAF Benevolent Fund. Public consultation evenings were being planned to outline the plans.

(d) Shropshire Council:

No report tabled.

10/99 Planning Applications:

(a) Since the previous meeting the following application had been considered by the Chairman:

Shawbury Park – conversion of traditional farm buildings into four two bed roomed dwellings. Application supported. Application now withdrawn.

(b) The following application was considered by Members:

48, Bridgeway, Shawbury – erection of a double timber garage in the rear garden. Members felt that they had insufficient information about the possible use of the building to enable them to support the application.

(c) The following applications have been approved:

1. Wytheford Grange, Little Wytheford - replacement windows and installation of en suite bathroom.
2. Mill House, Moreton Mill – erection of a sun room following removal of greenhouse. Internal and external alterations.

(d) The following application had been withdrawn:

London House, Shawbury Business Park – erection of a steel portal framed building.

10//100 Committee Reports:

No reports tabled.

10/101 Press Matters:

.No issues to report.

10/102 Date and Time of next meeting:

The next meeting will be on October 12th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed J. Manley (Chairman)

Date October 12th. 2010